



# Florida Power-Library Schools Program Application Overview

## Power Library Program Application Process (100 points)

**Timeline:** These items must be completed between September and May of the application school year. Exact due dates are posted on the Florida Power-Library School website: <http://www.flpowerlibraries.com>

### **Part 1: Initial Application Submission**

#### **Element 1: Statement of Intent**

The Statement of Intent form must be completed and signed by the library media specialist, school site principal and district library media supervisor/coordinator. Library media specialists applying for the Florida Power-Library School Program must have completed three school years of service working as a full-time, certified school library media specialist in a Florida school library media center prior to applying. (All three years do not have to be at the same school site.) Applicants can begin the application process during the fall/winter of their fourth year of service.

#### **Element 2: Copy of teaching certificate**

A scan or picture of the library media specialist's current FL Educational Media Specialist PK-12 teaching certificate.

### **Part 2: Surveys**

#### **Element 3: Surveys (16 points)**

Online surveys completed by 70% of school-based faculty, 10 parents, 25 students, and one administrator. Survey links will be emailed to applicants in January and must be completed by the stated deadline. In order to move on to Part 3, applications must meet minimum survey requirements indicated above. Survey results will be communicated to participants no later than the 3rd Friday in February.

### **Part 3: Comprehensive Digital Portfolio (84 points)**

Comprehensive Digital Portfolio must include:

#### **Element 4: Documentation (including video) (80 points)**

Digital portfolios should clearly demonstrate an outstanding level of service in each of the six components of the ExC<sup>3</sup>EL rubric, Instruction, Curriculum/Assessment Support, Resource Management, Program Administration, Environment, and Advocacy. Portfolios should be organized with separate sections for each component and include narrative, pictures, documentation, video and reflection elements. Video is not required within each component; applicants should use the video elements in components, as appropriate, with a total sum of 5-6 minutes of video. The Comprehensive Digital Portfolio can include documentation and video of relevant items from the preceding January of the application year through the April 15<sup>th</sup> due date.

#### **Element 5: ExC3EL Self-Scoring Sheet & Reflection (4 points)**

This should be filled out jointly by the library media specialist and principal. This element is scored as a part of the comprehensive digital portfolio.

### **Part 4: Interviews**

#### **Element 6: Library Media Specialist Interview**

#### **Element 7: Principal/Administrator Interview**

The FPLS Committee scoring team will contact the school to schedule the interviews which will consist clarifying questions regarding the comprehensive digital portfolio and allow for dialogue that deepens the understanding of the library media program using the ExC<sup>3</sup>EL rubric and ExC<sup>3</sup>EL self-scoring sheet. Interviews are not scored separately; they are utilized in support of scoring the Comprehensive Digital Portfolio and ExC3EL Self-Scoring sheet.